

Coastal Muses
De 9th Glastonbury Renaissance Faire
Waterfront Park, Toledo, Oregon
June 28 & 29, 2025

Merchant Booth Application

Please do not return the prospectus information with your application.

Basis for Acceptance:

Applications will not be accepted by email. With the exception of returning merchants, applications will not be accepted without a check for the amount of the booth space.

No application will be considered if the registration form is not *completely filled out*. In keeping with the theme of Glastonbury Renaissance Faire, **VENDORS AND THEIR HELPERS ARE REQUIRED TO WEAR A RENAISSANCE* COSTUME**, **decorate their booths in the style of Medieval and Tudor England. Send us your webpage address if you have one; a pdf hard copy also will be acceptable.** Unless you are a returning merchant, please include a photo of your booth and your costumes with the application. The criteria for selection will be **suitability of the work to the historical ambiance of the Renaissance period.** All merchants will be expected to participate both days.

***About Costumes:**

Our year is 900-1585 AD. Your costumes may be based on English folklore as well as Medieval and Elizabethan/Renaissance clothing of the times. Vendors and their helpers who refuse to wear costumes will forfeit their fees, be asked to leave, and will not be invited back.

Fees and Application:

Your fee must be submitted with your completed application form to be considered. Fees are based on square footage (length times width) at \$.50 per sq. ft. The fee is for the interior space of your booth, not counting the guy wires, but the size you request must include the guy wires. So a 10'x10' with guy wires bring it to a 12'x12' exterior. Make certain that the dimensions of your booth are accurate on the application form as you will only be given a 10'x10' foot space unless you specify otherwise. When describing your booth write the frontage first then the depth, e.g. 12'x10'. A booth over 20'x20' will only be charged as a 20'x20', however please remember this is a small site and we cannot accommodate large booths. Persons/Groups wishing to only demonstrate various crafts or trades may be exempted from paying the registration fee but must adhere to the same regulations stipulated for the vendors. Make payments or checks to: "Coastal Muses". If you are not accepted, your fee will be refunded. If your work is rejected *at the show* for misrepresentation, or if you cancel within the last two weeks before the show, your fee will not be refunded. "No Shows" will not be invited back.

Deadline:

Applications must be received **NO LATER THAN May 4th**. Vendors will be notified of acceptance **after May 26th**. **Applications received after May 4th. will be charged a \$10.00 late fee. No application will be accepted after June 2nd.**

Resale:

Resale appropriate to the time period, such as books, clothing, clothing patterns, knives, etc., will be permitted. (*if your inventory has **more than 25% resale merchandise**, it is categorized as a resale booth*). Resale items must be clearly marked on the written representation of items for sale.

Displays:

Vendors will be advised of their booth location when they check in. Vendors are responsible for providing

all materials, and for all construction and maintenance of their booths. *Remember to fire proof any materials that may require it. **Booths must have a fire extinguisher.** Displays should be designed to withstand wind.* NO MODERN APPEARING SIGNS (like plastic) OR NEON-TYPE SIGN OF ANY VARIETY MAY BE USED.

Set Up and Show Hours:

The Faire is open from 10:00 am until 5:30 pm both days. Vendors may set up on **Friday, from 7:00 am until 8:00 pm.** THERE IS **NO SET UP AFTER 8:00 P.M. ON FRIDAY** WITHOUT PRIOR ARRAIGNMENT WITH THE DIRECTOR. There is set up time available **Saturday from 7:00 - 9:00 am.** Vehicles will not be allowed to remain on the Faire site, and **MUST** be removed by 9:30 am., as the gates will be opening for tickets to the public at 9:45 am. Booths may not be taken down or vehicles brought on the Faire site **until 5:45 P.M.** when the show is officially over.

Weapons Policy:

Weapons for sale must be peace tied. It is the responsibility of the vendor to provide peace ties. Persons purchasing weapons must be reminded that they may not remove the peace ties while on the Faire site, as they will be asked to leave. Selling weapons to persons under 18 years old is not permitted without a parent present.

Security/Risk/Liability:

In order to safeguard merchandise, vendors are allowed to stay on-site overnight Friday to Monday. There will be security provided on-site from Friday to Monday morning. **NO PETS ARE ALLOWED ON THE SITE UNLEASHED.**

On-site Camping:

Vendors may camp on-site either in their booths or in our “Vendors n Actors’ Camping Area” on Friday to Monday. Above ground fires are not permitted! Further camping information will be provided when the Vendor is accepted in the show.

Indemnity and Hold Harmless Agreement:

All vendors signing the registration form hereby release Coastal Muses, and the City and Port of Toledo, from responsibility for any damage or loss to said vendor’s property or any personal injury which the vendor or helpers may sustain while participating at Glastonbury Renaissance Faire. Further, they agree to abide by the rules, policies, and guidelines contained in the application and information letters, and agree to indemnify, hold harmless, and defend any action against Coastal Muses at Glastonbury Renaissance Faire, Coastal Muses and volunteers, The Port of Toledo and the City of Toledo from and against all liability whatsoever arising from their participation at Glastonbury Renaissance Faire.

Rules for Participation:

1. All work must be designed and executed by the accepted artist, unless the registration is clearly labeled as ***resale.***
2. Artist must be present with their work for the full two days of the Faire.
3. All work shown must be for sale unless the application form is clearly marked as ***demonstration.***
4. ***Only artists accepted in the jewelry category may display and sell jewelry.***

The Production Director reserves the right to make a determination on any of the above rules.

Acceptance packets will not be mailed before May 26th.

Artists may call to inquire if they are accepted weekdays at: 1-541-867-7887

Coastal Muses presenting 9th Glastonbury Renaissance Faire
Merchant Application

YOUR NAME _____ PHONE _____

BUSINESS OR ORGANIZATION NAME _____

ADDRESS _____

(Street address, City, State, Zip Code)

EMAIL _____

CONTACT NAME & PHONE # IF DIFFERENT FROM ABOVE

NAMES OF HELPERS: Please write names on the back of this application. Any additional names may be listed on a separate sheet and included with registration form.

CATEGORY (please check all applicable)

ORIGINAL ART _____

(75% original work)

RESALE ITEMS _____

(over 25% resale merchandise)

DEMONSTRATING _____

DESCRIBE WORK _____

DESCRIBE BOOTH AND APPEARANCE remember to write the frontage size first.

Interior dimensions _____

Exterior dimensions (with guy wires) _____

Appearance _____

If accepted, please send me:

_____ Renaissance Costume Information

My signature certifies that I am the artist/vendor who will be selling the work described. I have read and understood the rules and guidelines set forth in the prospectus included with the application form for Coastal Muses at Glastonbury Renaissance Faire, and agree to indemnify, hold harmless, and defend any action against Coastal Muses at Glastonbury Renaissance Faire, Coastal Muses and volunteers, The Port of Toledo and the City of Toledo from and against all liability whatsoever arising from my participation in Coastal Muses at Glastonbury Renaissance Faire.

Signature _____ Date _____

Remember to enclose:

- Booth fees are based on square footage (length times width) at \$.50 per sq. ft.
- The Application Form (remember to keep the application information)
- A representative list of items for sale and a price list
- Unless you are a returning Merchant enclose Photographs of your Booth and Renaissance costume.

Email Applications to carol.freespirit@gmail.com